



Memari Municipality

P.O. Memari, Dist. Purba Bardhaman

Phone No. 0342-2250825: e-mail: memarimunicipality@gmail.com

Website: <https://memarimunicipality.in>

NOTICE Walk in Interview

A walk-in-interview will be held on **07/06/2023** for engagement of 1(one) Assistant Accountant for keeping accounts & records of cooked mid-day-meal programme(CMDMP) of this Municipality purely on contract basis for a period of one year from the retired Government employees with minimum five years experience in accounts having age below 65(sixtyfive) years as on date of publishing of the notice preferably the age of retired employee should not be exceeded 62 years as on date of joining in the said post. The intending candidates are require to submit the application before the Board of Selection on the date as shown along with self attested photocopy of each relevant document. Please bring the original documents with recent colour passport size photography for verification by the selection committee on the date of interview.

Documents to be submitted: Application with plane paper to be submitted on the date of interview along with the following document. 1. Proof of Date of Birth. (2) PPO/Pension Document (3) Proof of Educational Qualification (4) Proof of Address (EPIC /Aadhaar)

Name of the post	Mode of recruitment	No. of vacant post	Enhanced consolidated contractual remuneration	Date & time of interview	Place of interview
Assistant Accountant	One contract form retired Govt. employees with minimum five yers experience of accounts work, Age should not be above 65years as per order no.428/SE(Esstt)/4P/10dated 25/03/20210 of Joint Secretary, Govt. of West Bengal school Education Department	01(one)	Rs.11000/-(rupees eleven thousand)p.m. or difference between last basic pay drawn and pension whichever is less as per Memo No.209(21)/ES(CMDMP)/Estt. 07,2012 dated.25/04/2013 of Project Director,CMDMP (SED) Govt. of West Bengal	07/06/2023 at 11.00am to 2PM Reporting Time- 10.00am	Chambr of the Chairman,Memari Municipality P.O. & P.S. Memari, dist-Purba Bardhaman

The selection will be made by Municipal level selection committee . Order and decision of the committee as regards selection shall be final and binding to all. No. TA/DA is admissible for appearing the walk in interview for the engagement in the said post.

Chairman
Memari Municipality

Chairman
Memari Municipality

Memo no. **857(40)/MDM** date- **17.05.2023.**

Copy forwarded for information to-

1. The Addl. District Magistrate, (Edn),Purba Bardhaan
2. The Sub-Divisional Officer, Burdwan Sadar (South), Purba Bardhaman
3. The Officer-in-Charge, CMDMP, Purba Bardhaman
4. The DIO, NIC Burdwan with a request upload the notice in the District Website
5. The Sabhapati ,Memari-I, Panchayat Samity, P.O. Memari, Dist-Purba Bardhaan

6.29.BDO, Memari-I, Memari-2, Purba Bardhaman

30-31. The SI of School ,Memari Circle, Memari, Purba Barhdman

32. CA to District Magistrate, Purba Bardhaman for kind perusal of the District Magistrate, Purba bardhaman

33-39. The Prodhan..... under Memari-I, Panchayat Samity with a request to hang the same on the notice Board.

40. The Notice Board of this Office.

Chairman
Memari Municipality

Chairman
Memari Municipality

APPLICATION FORM

Application for the post of Assistant Accountant Cooked Mid-Day Meal Programme (CMDMP) for
Memari Municipality

To
The Chairman
Memari Municipality
P.O. & P.S. Memari
Dist- Purba Bardhaman

Sir,

With reference to your advertisement vide Memo No..... dated..... I
would like to request you to consider my application for contractual appointment to the post of
Assistant Accountant in your Municipality. My particulars are given below.

1. Name of Candidate (In block letter) : _____
2. Father's/Husband's Name _____
3. Present address _____
4. Permanent address _____
5. Mobile No. _____
6. Date of Birth _____ (dd/mm/yyyy)
7. Age as on 01/01/2022 _____
8. Sex(M /F) _____
9. Caste _____ (GEN/SC/ST/OBC)
10. Educational qualification _____
11. P.P.O. No. _____
12. Last pay scale _____
13. Experience _____
14. Post hold at the time of retirement _____
15. Whether computer knowing(Yes/No) if yes details _____

I do hereby declare the particulars furnished above are true, correct and authentic in my knowledge.

Date-

Place-

Full Signature of the Applicant