



Memari Municipality

P.O. Memari, Dist. Purba Bardhaman

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Website: <https://memarimunicipality.in>

Memo No-369/XVI/9

Date: 27/02/2023

From,
The Chairman
Memari Municipality

NOTICE INVITING e-QUOTATION

NIQ NO: - WBMAD/MEMARI/e-NIQ- 02 OF 2022-23,

Dated: - 27/02/2023

Chargeable Head: - 15th Finance Commission Tied Grants.

Date of Completion: 1 Month

ANNEXURE – ‘C’

NOTICE INVITING e-TENDER FOR SUPPLY AND DELIVERY AT SITE OF 16 (SIXTEEN) NUMBERS OF TWO WHEELED TRAILERS WITH COMPARTMENTS FOR MEMARI MUNICIPALITY IN WEST BENGAL.

The Chairman Memari Municipality, West Bengal, invites e-Quotation for procurement of Trailers with compartmentalized for secondary transportation of Municipal Waste, detailed in the table below. (Submission of Bid through online).

Detail of Scheme(s)/ Work(s):

SI. No.	Name of work	Earnest Money	Time of Completion
<i>1.</i>	Supply and delivery at site of 16 numbers of two wheeled Trailers with compartments.	<p>Rs 80000/- (Eighty Thousand only) as an initial Earnest Money Deposit shall be paid through online mode of payment (Payment link will be available in the website).</p> <p>This amount will be converted to security deposit for the successful bidder. Balance Earnest Money beyond Rs 80000/- (if any, to fulfill 2% of amount offered) shall be deposited by the successful Bidder prior to acceptance of tender in the form of a Bank Draft obtained in favor of "Memari Municipality", from any nationalized bank payable at The EMD for the successful Bidder will be converted to Security Deposit and additional amount of 8% will be deducted towards Security Deposit from each running bill. Such deducted total amount will be refunded after 24 months of completion of the work. No interest shall be payable on the deducted amount.</p>	30 days

GENERAL TERMS AND CONDITIONS FOR BIDDERS THROUGH E-TENDER:

1. In the event of e-filling, intending bidders may download the tender documents from the website <https://wbtenders.gov>. indirectly with the help of Digital Signature Certificate.
2. Both **Technical Bid and Financial Bid** are to be submitted concurrently duly digitally signed in the website <https://wbtenders.gov>. **in Tender** documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated.
3. The **financial offer** of the prospective tenderer will be considered only if the **technical bid** of the bidder is found qualified by the Bid Evaluation cum Tender Committee. The decision of the Bid Evaluation cum Tender Committee will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.
4. **Eligibility criteria for participation in the tender:**

Proposal may be submitted by interested bidders only as a single entity. No Consortium/JV is allowed.

For eligibility, the Bidder shall have at least:

- I. The Entity / Bidder must be a company as specified in Companies Act, 1956/2013 OR a Limited Liability Partnership registered under The Limited Liability Partnership Act, 2008 OR a Company incorporated under equivalent law abroad OR a Society registered under The Societies Registration Act, 1860 OR a Proprietorship Firm OR a Partnership Firm etc. registered under relevant laws of India. The time period elapsed from commencement of business should be at least 05 (five) years as on 1st April 2021.
- II.
 - i) Intending tenderers should produce credentials of a same (Trailers with compartments) or similar nature (Closed body Hopper/Tipper, Ambulance etc.) of completed work with Central & State Govt./PSU/ULB of the minimum value of 40% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or,
 - ii) Intending tenderers should produce credentials of 2(two) same (Trailers with compartments) or similar nature (Closed body Hopper/Tipper, Ambulance etc.) of completed work with Central & State Govt./PSU/ULB, each of the minimum value of 30% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or,
 - iii) Intending tenderers should produce credentials of one single running work of same or similar nature with Central & State Govt./PSU/ULB which has been completed to the extent of 80% or more and value of which is not less than the desired value at(i) above;

In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer.
- III. MOU / Joint Venture/ sub contract in any form will not be allowed or provided in this contract.
- IV. Bidder must have valid Trade License, PAN, and GST Certificate. Certificate of registration with the department of Industries in the state where the manufacturing plant is located and certificate of NSIC/ Excise Registration Certificate is accepted in lieu of Trade License.

- V. The prospective bidders should not have been Black Listed from any Government Organization/ Statutory Body etc. during the last 3 (Three) years. (A self-declaration in this respect has to be furnished by the prospective bidders without which the Technical Bid shall be treated as non- responsive).
- VI. The Bidder shall furnish the Article of Association and Memorandum, if applicable.
- VII. The average annual turnover of the Bidders during the last three financial years should be not less than Rs.1.50 crore. [Turnover shall mean gross sales or gross revenue, as defined by the Indian Accounting Standards published by the Institute of chartered Accountants of India].
- VIII. Bidder must have a Functional Service Centre in the State. If service center is not already there at the time of bidding, successful bidder shall have to establish one within 30 days of award of contract. Payment shall be released only after submission of documentary evidence of having Functional Service Centre.
5. **Payment term:** As mentioned in the commercial terms & conditions.
6. **There shall be no provision of Arbitration.**
7. Bid shall remain valid for a period of **270 days** from the date of opening of the financial part of the Bid. If the bidder withdraws the bid during the validity period of bid, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

8. **Date and Time Schedule:**

Sl. No.	Particulars	Date and Time
A.	Date of uploading of Bid Document and Tender Documents (Online Publishing Date)	01/03/2023 AT 11:00 AM
B.	Documents download start date (Online)	01/03/2023 AT 11:00 AM
C.	Documents download end date (Online)	17/03/2023 AT 4.00 PM
D.	Date and time of bid queries submission	02/03/2023 AT 4:00 PM
E.	Bid submission starting	03/03/2023 AT 11:00 AM
F.	Bid Submission closing (Bid Due Date)	20/03/2023 AT 4.00 PM
G.	Bid opening date for Technical Proposals	23/03/2023 AT 11 AM
H.	Date of communicating list for Technically Qualified Bidders	28/03/2023 AT 4 PM
I.	Date of Opening of Financial Proposal	29/03/2023 AT 11 AM
J.	Date of issuance of Work Order / Signing of Agreement	31/03/2023 AT 4 PM

9. **Earnest Money:** Rs **80000/-** (Eighty Thousand only) as an initial Earnest Money Deposit shall be paid through online mode of payment (Payment link will be available in the website). This amount will be converted to security deposit for the successful bidder. Balance Earnest Money beyond Rs **80000/-** (if any, to fulfil 2% of amount offered) shall be deposited by the successful Bidder prior to acceptance of tender in the form of a Bank Draft obtained in favour of “Memari Municipality”, from any nationalized bank payable at The EMD for the successful Bidder will be converted to Security Deposit and additional amount of 8% will be deducted towards Security Deposit from each running bill. Such deducted total amount will be refunded after 24 months of completion of the work. No interest shall be payable on the deducted amount.

10. The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting e-Tender, before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expense.
11. The intending Bidder shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. The Chairman Memari Municipality, West Bengal reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Bidder at the stage of Bidding.
12. Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Instructions to Bidders' stated in before tendering the bids.
13. Conditional / Incomplete tender will not be accepted under any circumstances.
14. The intending Bidders are required to quote the price online.
15. Bidder shall have to comply with the provisions of (a) the contract Labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wages Act.1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.
16. During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.
17. The Chairman Memari Municipality, West Bengal, reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.
18. Before issuance of the Supply Order, the tender inviting authority may verify the credential and other documents of the lowest Bidder if found necessary. After verification if it is found that the documents submitted by the lowest Bidder is either manufactured or false in that case work order will not be issued in favour of the said Bidder under any circumstances.
19. If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequence:
 - a. **N.I.T**
 - b. **Tender Document.**
20. Qualification criteria: The tender inviting and Accepting Authority through a “Bid Evaluation cum Tender Committee” will determine the eligibility of each bidder. The bidders shall have to meet all the minimum criteria regarding:
 - a. Financial Capacity
 - b. Experience/Credential
21. The eligibility of a bidder will be ascertained on the basis of the document(s) in support of the minimum criteria as mentioned above and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is either manufactured or false, in such cases the eligibility of the bidder will be rejected at any stage without any prejudice.
22. Escalation of Price on any ground and consequent cost overrun shall not be entertained under any circumstances. Rates should be quoted accordingly.

23. No. price preference and other concession will be allowed.
24. SUDA reserves the right to modify the order quantity by (+/-) 20%



Chairman
Memari Municipality

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